

Addressing Workgroup Meeting Minutes

September 7th, 2017

Present:

Mindy Cochran, Flathead County GIS

Nate Holm, Flathead County GIS

Darrell Schwartz, 911 Center

- **New Address Request Form:** Mindy presented the new form which includes spot for hand-drawn map, thereby giving Flathead County GIS staff better ability to locate driveway access, and also allows property agents to request addresses on behalf of landowners. The new form can be found online at: <http://flathead.mt.gov/gis/documents/AddressRequestForm.pdf>
- **Address Requests:** Flathead County workload indicators were up four times the norm for owner requested addresses in the last bimonthly reporting period. Mindy stated that she has historically used the geocoding service published by the state ITSD to reverse geocode (i.e. proportion in) a proposed address. Nate asked what data drove the geocoding service, and Mindy said her understanding is that the state harvests the data from Flathead County GIS's [downloadable data webpage](http://flathead.mt.gov/gis/documents/DownloadableDataWebpage.pdf) and uploads it into the Transportation Framework. The data on the downloadable data webpage is updated via a couple of scheduled tasks maintained by the Flathead County GIS department. Mindy mentioned that she has recently published quite a few geocoding services for Flathead County, which are updated nightly. Anyone wishing to access the county's geocoding services can do so by adding an ArcGIS Server connection to: <http://maps.flathead.mt.gov/arcgis/services> - the RoadLocator service will work for reverse geocoding.
- **509 review:** Mindy mentioned that GIS has asked Karen Yerian (the new manager for the Plat Room) for permission to see proposed Certificate of Survey's (COS's) prior to the 509 meetings. This will give GIS the opportunity to review any addresses on the surveys, and give them a chance to tackle any addressing related problems prior to the surveys being recorded
- **Structure mapping for fires:** Nate mentioned that he had been asked earlier this week by the 911 Center to help locate structures in the path of the forest fires. He utilized the Department of Revenue (DOR) database to query parcels taxed with structures, and was able to link that data back to the Flathead County GIS parcel data. Mindy felt that was a good methodology given the limitations of trying to identify structures via aerial photos. Nate mentioned that many structures up in the fire areas are under tree cover and that there is just no way to find them without a field inspection.
- **Glacier National Park:** Mindy mentioned that the GIS coordinator for Glacier National Park had called this week trying to identify why data he got from a vendor did not line up with the Flathead County GIS data. It was discussed that it could be a projection issue, or possibly a GCDB (Geographic Coordinate Database) issue. Mindy offered to take a look at the data from the vendor to see if she could help determine the cause, but he has not sent the data yet. She did send a follow up email reiterating the offer for assistance.

- **New notification timeline:** Darrell stated that he appreciated the new timeline Nate has been utilizing to notify 911 of re-addressing. Nate used to send the notification to 911 when notifications were sent to the post office and other agencies (about one week prior to the effective date), but upon Darrell's request, Nate is now sending them to Darrell when he mails out the new address notifications to the landowner (about 5 weeks prior to the effective date).
- **MSAG:** Darrell stated that he is careful about how he enters new roads into the MSAG, so that the phone company is less likely to enter bad addresses.
- **Sylvan Dr/County Line Dr:** Darrell mentioned that he thinks there are some issues in this area. Nate said he didn't believe there should be any issues on County Line Dr, since Flathead County has already dealt with the fall-out of Lake County re-issuing addresses on the Lake County side of the road (Flathead County re-assigned corresponding addresses for the Flathead County side of the road). Darrell said he thought someone was using a Sylvan Dr address when it should be a County Line Dr address. Nate mentioned that could possibly be occurring, but that the addressing resolution has no teeth behind it to handle situations like that. Darrell said he was hoping to have Ron (FC GIS) to go field inspect the area, and Nate said he would look at the area and discuss it with Ron.
- **ArcGIS Pro:** Mindy mentioned that they are looking to migrate from ArcGIS Desktop to ArcGIS Pro in about 2 years. Darrell said the 911 Center is still using ArcGIS Desktop 9.3.1. Mindy recommended that he be aware of the software shift from ESRI and that might have effects on the 911 system.
- **Cabin on Federal land needs address:** Darrell mentioned that there is a cabin on federal land which needs an address. Nate stated that Flathead County GIS does not have jurisdiction there, and that the resolution does not give us authorization to address on federal lands. It was suggested that Darrell find a contact at the forest service, and stated that the request would be probably be best received from the 911 Center in light of the forest fires.
- **Next Meeting: 10 am Thursday, March 1st, 2018. 3rd Floor Conference Room, Old County Courthouse at 800 S Main Street, Kalispell, MT.**